

January 2006 AGENDA



California Environmental Education Interagency Network (CEEIN)

Date: January 19, 2006

BRING YOUR OWN BEVERAGE

Time: 9:30 a.m. to 11:45 a.m.

SNACKS WILL BE PROVIDED!

Conference Phone: 916-324-6897 (note, please)

Location: Resources Agency 15th floor, room 1506-12, "Large Conference Room"

Lead: Carolyn Tucker

Note taker: Kay Antunez

Facilitator: Zori Lozano-Friedrich

AGENDA

	Item	Lead	Time	Action
1.	<u>Check – in and Catch -up</u> <ul style="list-style-type: none"> Welcome & Introductions Review Agenda Approve Minutes Update Outstanding Action Items 	Carolyn	9:30 – 9:45	Distribute Sign-In Sheet
2.	<u>Committee Reports & Discussion</u> Administration & Organization Leadership & Legislation <ul style="list-style-type: none"> Education & the Environment Initiative (EEI) California State Fair Diversity Environmentality Communications & Outreach <ul style="list-style-type: none"> CEEIN Exhibit Distribution of CEEIN brochures to COSA CEEIN Listserve Events Calendar 	Phaedra Andrea Vanessa Kay Sue & Kate Carolyn Annie	9 :45 – 10 :50 10 min. 20 min. 5 min. 15 min. 10 min. 5 min.	Info. Info Info. Info & Discussion Info & Discussion
3.	<u>Speaker</u> Outdoor EE Programs for Underserved Population Martin LeBlanc, Sierra Club		10 :50-11 :10 20 min.	Info. & Discussion
4.	<u>Information /Proposals</u> <ul style="list-style-type: none"> CEEIN Information Workshops at CSTA Conference Proposed speaker for Feb. Meeting	Ed	11 :10-11 :25 10 min. 5 min.	Info & Discussion
5.	What's New In Your World <ul style="list-style-type: none"> Announcements 	All	11:25-11:40 15 min.	Info
6.	Meeting Wrap-Up <ul style="list-style-type: none"> Clarify Action Items Pending Items/Parking Lot Develop February Meeting Agenda Evaluate Meeting 	Carolyn Zori	11:40-11:45 5 min.	Discussion

Meeting Protocol Agreements:

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.

- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.